

APPLICATION CHECKLIST

In order to prevent a delay in processing your application, please ensure that you have done the following before you post it.

- The form is completed in full. (Including the Equal Opportunities monitoring form.)
- You have signed and dated the form.
- You have provided details of a professional independent verifier, who can confirm your caring situation.
- The verifier has also signed and dated the form. (N.B. If the verifier is your GP, he/she must also rubber stamp the form.)
- An official quotation, or other printed details, from the break provider are enclosed. Hand written costings from yourself are NOT acceptable.

Failure to do this **will** mean that your application will be returned to you and cannot be considered until the omissions have been corrected.

Thank You.